

March 14, 2023

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Chuck Mehlbrech, Dean Koch, Charles Liesinger, and Steve Gordon.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the agenda. Auditor Sherman noted a correction with the addition of Heather Broehm, SEFP, at 11:00 a.m. (this was missed when the agenda was put together). Motion made by Koch to approve the agenda with correction noted. Second by Gordon. Motion carried.

The minutes from the February 28th meeting were sent to Board members for review prior to publication. Motion made by Gordon to approve the minutes for publication. Second Mehlbrech. Motion carried.

Public input: none.

Commissioner Reports: none.

Conflict of Interest: none noted.

Hwy Supt Kreutzfeldt presented an Agreement between McCook County and Hollaway Bridge and Culvert Inc, Contractor, for bridge project BRO 8044(00)22-1, PCN 08XC, for signature. Motion made by Mehlbrech to authorize Chairman Dick to sign the agreement. Second Liesinger. Motion carried. There was brief discussion regarding haul road agreements and gravel pits. Kreutzfeldt informed Board that he is fielding many complaints about townships not removing/cleaning snow from roads. Sunset Bluff residents have inquired about forming a road district. Kreutzfeldt will meet with them to explain the process for becoming a road district.

The following building permits were issued in February:

2023-03	Paul & Donita Davis	replace shop	E2NE4 Ex Lot H1 21-101-53
2023-05	Pat Rubendall & Cori Tonjes	remodel bathroom	Lots 13,14, & 15 Lakeview Heights in E2NE4 27-102-53

The February SEFP Facilitator Report was noted and filed.

The February Law Enforcement Report was noted and filed.

Auditor Sherman presented an abatement to the Board for approval. Abatement #4, parcel 18.24.5701, Applicant: Tony Hofer. Reason for adjustment: tax freeze value correction. Amount to be abated: \$308.84. Motion made by Liesinger to approve the abatement and authorize Chair Dick to sign same. Second Koch. Motion carried.

Cori Kaufmann, Zoning Administrator, provided the Commissioners with a copy of the 2014 Revised Zoning Regulations, explaining that she has made notations in these books for revision purposes. They also include the subdivision ordinance passed in 2006, the ordinances passed in 2020, referenced codified law, as well as the comprehensive Plan. These items were compiled to have all reference material gathered for each board member for the ease of future meetings on the topic. The entire 2014 Revised Zoning Regulations will be reviewed and discussed in the upcoming months with 1st and 2nd readings being held after changes/updates are completed. The copies presented are for notation and review purposes. Update/changes can also be made during the 1st and 2nd readings. Sean Hegyi, Secog Planner, was present.

Kaufmann informed the Board that an office for a GIS Technician needs to be in the courthouse, not off-site. To keep everyone in the loop, Kaufmann has talked with several employees on 2nd floor to discuss office space options. Kaufmann stated that she would be willing to relocate with the GIS Technician, putting the door back between the current offices, to allow the current space occupied to be available.

Cori Kaufmann, Zoning Administrator, noted that Beth & Arnold Tappin requested a meeting with the Commission. Beth Tappin told the Commission that they would like to help in fixing the 2014 Revised Zoning Regulations for McCook County. Arnold Tappin:

don't feel that the solar application is done with; feel the county needs stronger regulations with changes made to the existing ordinance. Beth Tappin presented a list of proposed amendments to solar, wind, or any generated electricity projects. The amendments are 1. Project may not exceed 1MW of generated electricity, 2. There must be a minimum of a ½ mile setback/buffer zone from the project to all adjacent properties, and 3. Electrical energy that is generated, is for personal use only and not to be sold for the sole purpose of profit. Beth: farmers shouldn't be in this battle. Comm Koch: based on amendment #2 do you want the applicant to own more property for their sites? Arnold Tappin: there are many unknown affects to animals, people, and crops. Andy Tieszen: if property was to be rezoned to commercial, the tax levy would be higher, correct? Yes. Beth Tappin: we want changes, and soon; how long does it take? Comm Dick: a couple of months. Beth Tappin: can PUC override county regulations? Kaufmann explained that when State permitting is required, they first obtain the State application. The applicant then must apply at the county level for anything that is necessary at the local level. Example was given with the CAFO process. Kaufmann explained the timeline process for 1st and 2nd readings, adoption, publication, and effective date. Sean Hegyi: as far as the process, at a minimum it could take 3 months. Time was spent reviewing revisions to the current zoning regulations for solar energy. Commissioners would like more time to look at current regulations and possible changes. Currently, no proposed revisions are being considered. The commissioners will review this information for discussion at a later date.

Heather Broehm, Southeast Enterprise Facilitation Project (SEFP) Facilitator, provided an overview of 2022 projects and 2023 client statistics including \$1 presentations, business plans, creating/retaining jobs, along with other services. Broehm noted that she is very intentional in meeting with individuals, and she will also be focusing on existing business succession planning and organizational development. Broehm invited the Commission members to the SEFP Annual Investor Reception to be held on April 13th at Twisted Pines Venue in Parker. Mehlbrech asked if SEFP works with Sioux Metro Growth Alliance. Broehm stated yes, SEFP does partner with Sioux Metro.

Motion made by Koch, seconded by Gordon, and carried, to pay claims. Commissioners 1980.75 mileage 106.94; Auditor 7074.90; Treasurer 4350.73; States Attorney 3155.92; Custodian 1324.40; Dir of Equalization 3948.09; Register of Deeds 3576.36; Veterans Service Officer 309.76; GIS 1642.50; Sheriff 12881.77; Contract Law 8803.22; Care of Poor 302.72; Welfare 302.72; Community Health Nurse Secretary 1451.81; 4-H Youth Assistant 1411.20; Drainage 295.09; Planning & Zoning 609.79. SD Dept of Revenue, SD Developmental Center-Redfield 60.00; Witness Fees & Mileage, 36.62; A&B Business, monthly copier contract 73.60; AAA Collections, lien collection fee 140.04; Affordable Auto Body, 2017, 2018, 2020 vehicle repairs & supplies & parts 7549.08; Alternative HR, March HR services 5692.50; Devy Alvizures, interpreter service 200.00; Auto Value, wiper blades 39.98; AutoEx, vehicle maintenance 1400.89 new vehicle equipment 33432.79; Avera McGreevy Clinic, new employee physical 88.00; Avera Queen of Peace Hospital, blood alcohol 130.00; Blindert Insurance Agency, 3 months rent-food pantry 600.00; Canistota Senior Citizens, 2023 appropriation 500.00; Card Service Center, DARE supplies 612.15 supplies 366.30; Central Farmers Coop, gas-care of poor 10.00; Century Business Products, 4 monthly copier contracts 517.47; Certified Languages Inc, interpreting service 46.20; Chesterman Co, water 110.50; City of Bridgewater, March ambulance appropriation 3866.67; Corporate Translation, interpreter service 7.52; Dakota Data Shred, shredding service 120.94; Davison County Sheriff, February jail service 6700.00; Feeding South Dakota, Jan & Feb food pantry deliveries 140.00; Mike Fink, February expenses 401.64; Gordon Flesch Co, monthly copier contract 24.00; Heiman Inc, extinguisher service 8.00; Inter-Lakes Community Action, March CSW funds 836.33; Jack's Uniform's & Equipment, belt & name plate 83.83; Jessica Klinkhammer, WIC expenses-Minnehaha County 170.66; Carol Lauer, office supplies 11.72; Lentsch Tree Service, snow removal 360.00; Lincoln County Auditor, reimburse mental health expenses 342.50; Maynards Salem, supplies for township meeting 6.37; McCook County EMS, March appropriation 11559.09; McCook County Treasurer, postage 422.60; McCormick Motors, vehicle maintenance 308.55; McLeod's Printing, office supplies 71.14; Meyer Motor, vehicle maintenance 68.99; Microfilm Imaging Systems,

monthly scanning equipment rent 626.00; Modern Marketing Inc, drug test pouches 324.64; New Century Press, publishing 237.73 help wanted ads 198.18; ODP Business Solutions, office supplies 222.57; Presto-X, food pantry pest control 44.28; RBS Sanitation, garbage services 98.00 Food Pantry service 56.50; SD Achieve dba LifeScape, services for 6 residents 360.00; SD Dept of Public Safety, 6 months teletype service 2340.00; SD Public Health Laboratory, lab services 120.00; SDACC, spring workshop registration 220.00; SDACES, 2023 membership dues 45.00; SDAE4-HP, spring conference registration 65.00; Secretary of State, Notary filing fee 30.00; Michael D Sharp, court appt attorney for Prosper Berry 153.22 for Breanna Brostowski 1395.16 for Dalton Bynum 1026.22; Stacey Sieverding, office supplies 16.31; Tech Solutions, Managed IT services 3578.00; Total Stop, cookies for township meeting 32.20; Triotel Communications, telephone/internet service 683.16; Uline, gloves 214.82; Verizon Wireless, iPad service 40.01 cell phone service 421.47; Vital Records Control, vault box storage 15.42; Xcel Energy, utilities 679.77.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/4/2023: Hwy Dept 25231.24. *New hire: Adam Puthoff, Hwy Maintenance Worker, \$19.91/hour, hire date 02/21/2023. Appera, mat & towel rental 83.55; Auto Value, parts & supplies 1027.61; Butler Machinery, parts credit -526.17 labor 680.00; Card Service Center, office supplies 319.92 Etnyre registration 400.00; Central Farmers Coop, fuel & parts 12356.32; Century Business Products, monthly copier contract 137.02; Chesterman Company, water 31.50; CHS Inc, lp gas 616.90; Gessner Welding & Repair, supplies & parts 315.50; Heiman Inc, extinguisher service 746.00; IMEG Group, engineering design & plans 2232.63; Northwestern Energy, utilities 116.63; Pulse Electric, wiring Canistota shed 514.90; Puthoff Sales & Service, parts 47.33; RBS Sanitation, garbage service 74.00; Running Supply Inc, supplies & safety clothing 128.67; Salem Lumber, supplies 69.15 repairs & replace garage door-Canistota Shed 10640.22; SD Dept of Transportation, share of State project 274.39; Southeastern Electric, utilities 104.63; Transource Truck & Equipment, parts 289.98; Triotel Communications, telephone/internet service 114.95; Verizon Wireless, cell phone service 81.84; Xcel Energy, utilities 729.33; Zapp Hardware, supplies 118.98.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 400.00; Triotel Communications, 911 telephone service 195.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 3/4/2023: EDS Director 1454.68. Frontline Plus Fire & Rescue, annual siren contract 300.00 2 batteries 410.00; Geralyn Sherman, groceries for emergency shelter 60.59; Brad Stiefvater Jr, February expenses 70.49; Triotel Communications, telephone & internet service 143.38.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/4/2023: Sheriff Secretary/Dispatcher 202.68. PharmChem, sweat patch analysis 63.90.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/4/2023: Dir of IRS, county share of FICA 4704.12, Medicare 1100.12; SD Retirement System, county share of retirement contribution, 4592.92; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 5656.60.

The Auditor's Account with the County Treasurer for the month of February: deposits in banks, \$5,621,109.69; cash to deposit, \$712.50; checks to deposit, \$50,682.68; CC payments, \$2,313.83; Cash Items \$422.60; Treasurer's Cash, \$1,097.40; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,477,338.70.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in February. Received a call from individual informing us that he has Medicare coverage, doesn't need county assistance (2023-06). Received a Notice of Hospitalization from Madison Regional Health System (2023-07). Received four Applications for Poor Relief Assistance from Avera McKennan Hospital on behalf of the patients (2022-49, 2022-46, 2022-52, & 2022-50). Received a Notice of Hospitalization from Avera McKennan Hospital (2023-08). Received a Notice of Hospitalization from Sanford USD Medical Center and returned it to the hospital because the individual is not a McCook County resident.

Becky Hoiten, Deputy Auditor II, met with the Commission to review the 2022 Annual Report and explain the financial analysis of the county. Cori Kaufmann, Dir of Equalization, was present.

Motion made by Koch to enter Executive Session at 12:00 p.m. for personnel discussion, SDCL 1-25-2 (1). Michelle Stubkjaer, HR Consultant, and Mark Norris, Sheriff, were present. Second by Mehlbrech. Motion carried. Chairman Dick declared out of Executive Session at 12:15 p.m.

Motion made by Liesinger to pay Callie Kaufmann \$12/hour for her assistance, stuffing envelopes. Second Koch. Motion carried. Stubkjaer informed that Travis Raap accepted the Hwy Supt position.

Auditor Sherman noted that a 2023 wage & benefit survey is being conducted by the SD Assn of County Commissioners/SD Assn of County Officials. Stubkjaer indicated she will review the current pay plan using updated salary survey information from the county associations survey, as well as independent salary survey results, a tool Alternative HR uses for compensation analysis. It was noted that there is no guarantee that review of these surveys will affect the current pay plan, however, it is prudent to review the updated information as it has been 4 years since the last study was conducted and the Commissioners wish to stay on top of current market trends.

Stubkjaer informed the Commission that Troy Rempfer, Deputy Sheriff, has requested that his hourly rate be increased retroactive to June 2022, when other employees received pay adjustments based upon their specific positions and years of experience. After discussion was held, the Board agreed that the pay increase would not be retroactive.

Motion made by Gordon to accept resignation of Robyn Koch effective March 10, 2023. Second Liesinger. Motion carried.

Stubkjaer told Board that an employee has requested a copy of the entire Pay Plan for all employees. Board, no. Stubkjaer noted that it would be appropriate for an employee to have a copy of the portion of the Pay Plan that is specific to him/her. Commission agreed.

The meeting adjourned subject to call.

Dated this 14th day of February 2023.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County